

BY-LAWS

CHARLESON AREA SHAG SOCIETY OF WEST VIRGINIA

ARTICLE 1 – NAME

The name of this club shall be the **Charleston Area Shag Society of West Virginia** incorporated under the laws of the State of West Virginia.

ARTICLE 2 – OBJECTIVE

The objective of the club is to promote beach music, the Shag Dance, and to educate and teach others the art of shag dancing.

ARTICLE 3 – MEMBERSHIP

Section 1

The membership of this club shall be unlimited. Membership will be open to all persons 21 years or older who share the objectives of the club and pay annual dues (per Article 9 Section 2). Annual dues must accompany a signed application for membership.

Section 2

Club members and guest shall strictly adhere to all rules of any facility being utilized by the club.

Section 3

Club membership can be terminated by a two-thirds (2/3) vote by members of the Board of Directors if behavior of a club member is deemed unacceptable.

ARTICLE 4 – OFFICERS AND ELECTION

Section 1–A

The officers of the club shall be:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer

Adopted March, 1998
Revision 1 – Amended March, 1999
Revision 2 – Amended March, 2000
Revision 3 – Amended July, 2002
Revision 4 – Amended January, 2003
Revision 5 – Amended March, 2008

Section 1-B

Officers and/or Board Members shall not be husband and wife. *Present Board Members will be expected to fulfill their duties. This will not be effective until present board members' term ends.

Section 2

Officers shall be elected at the annual meeting in March. The term of office, beginning April 1, shall be for one year not to exceed two (2) consecutive terms in that office. *If no one is available to fill the office of the president, the elected Vice President shall assume the office of President and appoint the office of Vice President with the advice and consent of the majority of the club membership. (Will begin April 2008. If you are an officer now in 2007, 2008 would be the last term served.)

Section 3

The President shall appoint a three (3) member nominating committee, one of which is to be chairperson, by January 1.

Section 4

In addition to the list of candidates submitted by the nominating committee, nominations from the floor will be accepted prior to the voting by club membership at the March meeting.

Section 5

Officers shall be elected by a majority vote of the members present at the March meeting, in accordance with Article 6, Section 3.

Section 6

If a member of the board misses four (4) board meetings per annum, they shall be replaced pursuant to Section 7.

Section 7

An unexpired term of office shall be filled by a majority vote of the club membership. Exception: The Vice President shall automatically succeed to the office of President.

Section 8

A current list of paid members' names shall be on hand at the annual election.

ARTICLE 5 – DUTIES OF OFFICERS

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Revision 1 – Amended March, 1999
Revision 2 – Amended March, 2000
Revision 3 – Amended July, 2002
Revision 4 – Amended January, 2003
Revision 5 – Amended March, 2008

SECTION 1

President:

1. Shall open all meetings at the prescribed time and place.
2. Shall conduct all business before the club and control debate within the rules of order.
3. Shall authenticate, by his/her signature when necessary, all acts, orders, contracts, and checks of the club.
4. Shall stand for the club declaring the club's will and, in all things, obeying the club's commands.
5. Shall appoint the Nominating Committee by January 1, for the yearly election of club officers, subject to the approval of the club at the regular January meeting.
6. Shall serve Ex-Officio on all committees, except the Nominating Committee

Section 2

Vice President:

1. Shall assume the duties of the President in his/her absence.
2. Shall act as club Parliamentarian and shall serve with the right to vote.
3. Shall act as Membership Chairman responsible for promoting the growth of the club.
4. Shall act as the focal point for all committees.

Section 3

Secretary

1. Shall keep minutes of club meeting.
2. Shall read the minutes of the previous meeting.
3. Shall conduct all club correspondence as directed.
4. Shall maintain a list of all club officers, committee members, and the general membership.

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5. Shall call a meeting to order in the absence of the President and Vice President until a chairman pro-term can be nominated. This should take place immediately.
6. Shall be responsible for providing each new member of a copy of current by-laws.

Section 4

Treasurer

1. Shall receive and bank all monies due to the club.
2. Shall keep bookkeeping records of all funds.
3. Shall dispense all money as the club may direct.
4. Shall give monthly financial reports.
5. Shall complete financial statement at the annual meeting.
6. Shall keep records of all dues paid by members.

ARTICLE 6 – MEETINGS – QUORUM

Section 1

The club shall meet once a quarter at a time and place determined by the board of directors.

Section 2

Business may be conducted at any club meeting. Special business meetings may be called by the President or at the request of one fourth (1/4) of the club membership.

Section 3

One fourth (1/4) of the club membership shall constitute quorum for the transaction of business and for the election of officers.

Section 4

The rules contained in the current edition of “Roberts Rules of Orders, Newly Revised” shall govern the club in all cases where they are applicable, and where they are not contrary to the by-laws of the club or any special rules of order the club may adopt.

ARTICLE 7 – BOARD OF DIRECTORS

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Revision 4 – Amended January, 2003
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Section 1-A

The Board of Directors shall be made up of the four (4) principal officers of the club (President, Vice President, Secretary, and Treasurer), the outgoing President, and four (4) persons elected by club members from the club membership list.

Section 1-B

Terms of Office - Elected Board of Directors shall serve:

- a. Board members to serve a term of two (2) years with two (2) members' terms ending every year, not to exceed two (2) consecutive terms.
- b. The Officers serving as Board members shall serve on the Board as set forth in Article 4, Section 2.
- c. The outgoing President will automatically assume a one-year position with voting privileges on the Board of Directors. Should the President be re-elected to serve more than one term, this position will remain vacant.

Section 2

The Board of Directors will generally supervise the affairs of the club between regular meetings, subject to the rules of the club, and none of its acts shall conflict with actions approved by the club membership.

Section 3

The president shall have the authority to call meetings of the Board of Directors, as he/she feels necessary to solve any regular or unusual problems.

ARTICLE 8 - COMMITTEES

Section 1

The Audit Committee shall consist of three (3) club members appointed by the President. It shall be the duty of the committee to examine the financial records of the Treasurer and to present the report at the first meeting of the newly elected officers. The Treasurer shall not serve on the audit committee.

Section 2

The Nominating Committee shall consist of three (3) club members appointed by the President. The President shall not be a member of the Nominating Committee. It is the responsibility of this committee to select club members as candidates for officers and Board of Directors, seeking the approval of the candidates before entering their names

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to the ballot. The list of candidates shall carry one (1) or more names for each office to be filled and shall be presented to the President.

Section 3

The President shall appoint other special and standing committees as necessary.

ARTICLE 9 – DUES

Section 1

The annual dues shall be determined each year according to current expenses and as recommended by the Board of Directors and approved by the membership at the last quarterly meeting of each year.

At the board's discretion, early renewal incentives or discounts may be given prior to January 1, which begins the membership year.

Section 2

Members whose dues remain unpaid for more than 30 days will be automatically dropped from the club membership until such dues are paid in full.

Section 3

Only persons whose dues have been paid may participate in the election of officers or other club business.

Section 4

The club shall not operate at a deficit. All functions of the club shall be planned and monies appropriated in advance.

Section 5

Dues for new members shall be prorated after September 1, to 50%.

ARTICLE 10 – DISSOLUTION OF CLUB

If the club is dissolved by a two-thirds (2/3) vote of all members, any holdings including any monies in the treasury shall be donated to some lawful charitable organization as determined by the then existing Board of Directors.

ARTICLE 11 – AMENDMENTS

These by-laws may be amended by any regular meeting of the club by a two-thirds (2/3) vote of the membership present, provided that the amendment has been

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submitted in writing at the previous regular meeting. All proposed amendments to the by-laws must be submitted, in writing, to the President for distribution to the club memberships.

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